## 1. Rewrite the following items as instructed in brackets without changing the meaning of the original sentence.

	3.1 They gave everyone a present. (Use the passive voice)
	3.2 She told me that she was planning to start a business. (Rewrite using 'plan')
	<ul><li>3.3 The watchman's contract was terminated. He had received a bribe from the boys. The boys had broken into the accountant's office. (Rewrite as one sentence using 'who')</li></ul>
	3.4 Jim did not attend the meeting. Howard did not attend the meeting. (Join into one sentence using 'both')
	3.5 The classroom was not large. The students could not all fit in it. (Write as one sentence using 'enough')
2.	Re-arrange the following into correct sentences and properly punctuate them. i). like does Faith not things sweet
	<ul><li>ii). sentences there four are of type</li><li>iii). you chose the please can window</li></ul>
	iv). Been have you where
	v). Cold day it is what a